

2026 Retreat FAQs

What is the retreat agenda?

Attendees should plan to arrive in Las Vegas around 3:00 pm on Thursday, July 23. The retreat will conclude with a networking breakfast ending at 10:00 am on Saturday, July 25.

How do I book travel and hotel?

For best rates, please book your airfare ASAP, at times that will facilitate your arrival and departure from the venue as outlined above. More information on reimbursement, which should be submitted immediately after booking, may be found below.

Economy class airfare is the only permitted reimbursable flight expense. Attendees are expected to purchase the most economical fare for a direct flight even if it is non-refundable.

Any flights over \$1,000 must be approved by Kevin Demorest or Patrick Allen before booking.

To book your hotel room, indicate room preferences on the registration form and your reservation will be made accordingly.

Can I book additional hotel nights before or after the retreat?

If you require additional nights of hotel beyond Thursday, July 23 and Friday, July 24, please indicate on the registration form and your request will be addressed as availability permits.

How do I submit my flight cost for reimbursement?

Submit retreat-related airfare expenses through Emburse using the code CHFE.78340.

Can I bring a guest?

Retreat activities, including programs and meals, are for Clark Hill colleagues only and are not open to guests. The retreat is a rare and valuable opportunity to connect with colleagues across geographies and disciplines. To experience the greatest benefit of our robust schedule we recommend guests not accompany you until after the conclusion to the retreat on Saturday morning. Per hotel policy, guests must be at least 21 or older to check-in.

How do I transfer between the airport and retreat venue?

For your convenience, we will be providing a courtesy prepaid code for Lyft rides to/from the airport/hotel. Further details will be communicated directly.

What should I wear?

The retreat dress code is consistent with the firmwide office dress code, including jeans, available [here](#).

This attire is appropriate throughout the retreat, including receptions and dinners.

What are acceptable food and beverage reimbursements during the retreat?

All meals and beverages will be provided through retreat activities starting Thursday at 3:00 pm and concluding on Saturday at 10:00 am. Outside food and beverage purchased during this timeframe will not be reimbursed by the firm.

Those arriving early on Thursday and departing in the afternoon on Saturday may submit for lunch reimbursement.

Personal bar bills will not be reimbursed by the firm. Please be mindful of this when going out with colleagues after retreat activities.

Will there be a business center at the retreat?

A dedicated business center staffed by a Clark Hill IT member will be available throughout the retreat should you need a place to work or IT assistance. The center will be equipped with limited printing, copying, and scanning services.

I have a question not covered here.

Please contact retreat@clarkhill.com with any additional questions